

## TRAVEL CONTRACT INSTRUCTIONS:

1. Please read thoroughly, sign, scan and send the following contracts back to CGI in the assignment upload section of your Health Information and Travel Contract Lesson of your pre-departure course.
2. Please send contracts back to CGI as .pdf files, not image files like jpeg, png or other formats
3. If you can't upload the contract for some reason, you can email your contract to [support@commongroundinternational.com](mailto:support@commongroundinternational.com)

## HEALTH INFORMATION & PASSPORT/ENTRY REQUIREMENTS:

1. **Passport Information / Entry requirements:** You must present a valid passport that will not expire for at least 90 days after the duration of your trip and a round trip or separate outbound ticket documenting your departure from Ecuador or Costa Rica after your stay. If you already have a passport, please check the expiration date TODAY. If your passport expires within 90 days of your return to the USA, it may be INVALID and airlines may not allow you to board your flight. The most prudent thing to do is apply for another passport right away.
    - a. Because of possible fines levied by Immigration authorities, many airlines will not permit passengers to fly to Ecuador or Costa Rica without proof of some sort of ticket leaving the country (bus, air, etc.) - unless of course they have citizenship, residency or a work visa. If you are traveling with a non-US passport, please let us know ASAP as there might be different entry requirements for you to comply with.
  2. **Health Information:** The CDC recommends that your Hepatitis A, B and routine vaccinations are current for travel to Costa Rica. For travel to Ecuador, there are additional recommendations for Typhoid, Malaria, Rabies and Yellow Fever. It's a good idea to see your health care provider at least 4 to 6 weeks before you travel for his or her recommendation on vaccines.
    - a. For more information about health recommendations in Costa Rica, please visit: <https://wwwnc.cdc.gov/travel/destinations/traveler/none/costa-rica#vaccines-and-medicines>
    - b. For more information about health recommendations in Ecuador, please visit: <https://wwwnc.cdc.gov/travel/destinations/traveler/none/ecuador#vaccines-and-medicines>
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## Travel Behavior Contract

We are looking forward to traveling with you in Latin America. Our goals for you on this immersion experience are to learn, have fun, and stay safe. In order to make this possible, we require your compliance with our Behavior Policy:

As a program participant, you are representing the United States, Common Ground International, your profession, and your home institution or university. We expect your behavior to reflect that responsibility. This means exercising good judgment, and keeping in mind that you are in another country and must be respectful of the local culture.

Your behavior should in no way endanger yourself or anyone else. If you experience a conflict or have a problem that you are unable to handle, we expect you to bring it to the attention of the onsite Common Ground staff - we are more than willing to help.

Certain activities will not be tolerated and will result in immediate dismissal from the program and subsequent return to the United States at the participant's expense. Such activities include:

- Falling out of contact with the student group and/or your host family
- Neglecting program obligations such as attending classes and community outreach work
- Use of illegal drugs
- Illegal use of alcohol
- Excessive use of alcohol, such that it consistently impairs your judgment
- Any action that endangers or could potentially endanger others

While we do not anticipate any such problems, we wish to make our policy clear.

***I clearly understand and agree to abide by the conditions of the Travel Behavior Contract.***

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Participant Name (printed)

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## SPANISH IMMERSION TRAVEL CONTRACT

I, \_\_\_\_\_, ("Participant") have enrolled in the **COMMON GROUND INTERNATIONAL, LLC** ("CGI") immersion trip to Ecuador or Costa Rica. By signing below, I understand and agree to the following terms.

1. All payments that CGI receives for my travel are non-refundable. If, for unforeseen circumstances I cannot participate in this trip, I understand that CGI cannot refund my money.
2. Airline tickets are non-refundable. If for unforeseen circumstances I cannot participate in this trip, I understand that CGI cannot refund the amount of my airline tickets.
3. I agree to participate in three pre-departure meetings on dates to be determined. The purpose of these meetings will be to go over important trip details, itineraries, expectations, host families and more.
4. I am fully aware of my program costs and inclusions.
5. Your program fees include...
  - Lodging for your stay (except while out of town on optional weekend excursions)
  - All language school tuition, course materials and extracurricular activities like cooking and dance classes
  - Most meals. While staying with your host family you will be responsible for your own lunches.
  - Private in-country transportation to certain volunteer activities
  - 24/7 leadership and coordination
6. You are financially responsible for...
  - COVID-19 test to enter the USA when leaving Costa Rica / Ecuador
  - If COVID-19 test is positive, costs of quarantine expenses
  - Any additional travel or trip cancellation insurance not included in the basic policy provided
  - Your flight costs and additional baggage fees as determined by airlines.
  - Lunches
  - All expenses related to optional tours & excursions (chocolate tour, coffee tour, ziplining, etc...)
  - If you participate in optional excursions with a driver and/or guide, you should budget for tips on those excursions as well. (\$3-4 a day for driver, \$5-7 day for guide)
  - Entry and Exit taxes for Costa Rica and Ecuador if they apply

By signing below, I affirm that I have read, I understand, and I agree to the above travel terms,

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Participant Name (Please Print)

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## Participant Liability Waiver Form

### Common Ground International Spanish Immersion 20\_\_\_\_

I, \_\_\_\_\_, ("Participant") have enrolled in the **COMMON GROUND INTERNATIONAL, LLC** ("CGI") trip.

1. Travel may be arranged by **CGI**, a travel agent, or myself; and that all transportation and services are subject to the laws of the countries visited. All prices are based on current tariffs and current exchange rates and are subject to confirmation and adjustment.
2. In consideration of my application and permitting me to participate in the above trip, I hereby take action for my myself so that it is binding upon me and all persons who have or will have authority to act for me, i.e. my heirs, executors, administrators, heirs, next of kin, successors, and assigns as follows:
  - a. **ASSUMPTION OF RISK:** I acknowledge and understand that participation in international travel involves a number of serious risks including, but not limited to, the following:
    - i. death, serious bodily injury, or property loss;
    - ii. possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist;
    - iii. costs or loss mandated by quarantine;
    - iv. all risks associated with air or water travel (including but not limited to delay, cancellation, loss of value paid for ticketing, lost or damaged baggage, air sickness, mechanical malfunction, plane crash, sinking),
    - v. strikes, war, weather, quarantine, sickness, terrorists' actions, government restrictions or travel bans, government regulations;
    - vi. any act or omission of any ship, airline, railroad, sight-seeing, hotel, transportation company;
    - vii. harm resulting from crime,
    - viii. harm resulting from negligence or carelessness on the part of any of the persons coordinating or chaperoning this trip, from dangerous or defective equipment or property owned, maintained or controlled by them or harm resulting even without fault,
    - ix. any wrongful, negligent, or unauthorized acts or omissions on the part of any supplier;
    - x. any wrongful, negligent, or unauthorized acts or omissions on the part of any employee of any of these suppliers;
    - xi. any defect in or failure of any vehicle, equipment, or instrument owned, operated or otherwise used by any supplier;

- xii. any wrongful or negligent acts or omissions on the part of any other party not under the supervision and control, direct or otherwise, of **CGI**, its officers or agents; or
- xiii. any self-directed/planned activities/travel that I choose to undertake before, during, or after the trip.

I knowingly and freely assume all risks such as those listed, including those related to illness and infectious diseases, such as COVID-19, even if arising from the negligence or fault of the parties released herein. I hereby knowingly assume the risk of injury, harm and loss associated with participating in the **COMMON GROUND INTERNATIONAL, LLC (“CGI”)** Spanish Immersion trip, including any injury, harm and loss caused by the negligence, fault or conduct of any kind on the part of the parties released herein.

- b. **RELEASE AND WAIVER:** I HEREBY RELEASE, WAIVE AND FOREVER DISCHARGE ANY AND ALL LIABILITY, CLAIMS, AND DEMANDS OF WHATEVER KIND OR NATURE AGAINST **COMMON GROUND INTERNATIONAL, LLC; RORY FOSTER, LESLIE FOSTER, TRIP LEADERS and, ANY OTHER COMMON GROUND EMPLOYEE, CONTRACT EMPLOYEE, OR VOLUNTEER** EITHER IN LAW OR IN EQUITY, TO THE FULLEST EXTENT PERMISSIBLE BY LAW, INCLUDING BUT NOT LIMITED TO DAMAGES OR LOSSES CAUSED BY THE NEGLIGENCE, FAULT OR CONDUCT OF ANY KIND ON THE PART OF CGI, INCLUDING BUT NOT LIMITED TO DEATH, BODILY INJURY, ILLNESS, ECONOMIC LOSS OR OUT OF POCKET EXPENSES, OR LOSS OR DAMAGE TO PROPERTY, WHICH I, MY HEIRS, ASSIGNEES, NEXT OF KIN AND/OR LEGALLY APPOINTED OR DESIGNATED REPRESENTATIVES, MAY HAVE OR WHICH MAY HEREINAFTER ACCRUE ON MY BEHALF, WHICH ARISE OR MAY HEREAFTER ARISE FROM MY PARTICIPATION WITH THE SPANISH IMMERSION TRIP.
  - c. **HOLD HARMLESS:** I agree to hold harmless **CGI**, including its individual officers, agents, employees, representatives, and successors, from any liability arising from my participation in the Spanish Immersion Trip including without limitation any injury, loss, damage, accident, delay, irregularity, or expense arising from use of a vehicle or other services arising from:
- 3. I hereby both authorize and agree to indemnify Common Ground International to take any measure necessary to procure recommended medical care in the event of injury, accident and/or illness during this trip.
  - 4. I understand that the **CGI** trip reserves the right, in its sole discretion to cancel or discontinue the trip (the initial deposit is nonrefundable; but all other payments may be refundable in whole or in part) or to make such alternations in the itinerary as is necessary or desirable in its sole discretion.

5. I agree that I will be fully responsible for my luggage and personal effects; provide the Trip Director with all my personal travel arrangements while a member of the Trip; and provide the Trip Director with complete information if I make accommodation changes.
6. This Participant Liability Waiver Form shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law. I hereby certify that I have read this document; have had the opportunity to consult with or have questions answered by legal counsel; and, I understand its content and choose to sign and binding Participant and all custodians.
7. CHOICE OF LAW AND ARBITRATION CLAUSE: Any and all disputes arising from or relating (in any way) to this trip shall be subject to the laws of the State of Colorado. All disputes which cannot be resolved amicably through mediation shall be resolved through binding arbitration using Judicial Arbiter Group in Denver, Colorado pursuant to the then current rules of the American Arbitration Association. The arbitrator's decision and award shall be binding upon all parties. No court shall have any subject matter jurisdiction for any suit at law or in equity based on any dispute, claim or controversy arising from or relating (in any way) to the CGI Spanish Immersion Trip instituted by either party, except to enforce the award of the arbitrator.

**THIS IS A LEGAL INSTRUMENT WHICH AFFECTS YOUR RIGHTS. IF NOT UNDERSTOOD, CONSULT LEGAL COUNSEL BEFORE SIGNING.**

By signing below, I acknowledge I have had the opportunity to consult legal counsel and agree to the above conditions.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Participant Name (Please Print)

## COVID-19 Precautions - Traveler Agreement

To promote the health and safety of all group members on my trip and all community members I interact with in my destination country, I agree to the following measures and requirements for my trip:

### Pre-Departure COVID-19 Testing:

I understand that Common Ground International may require me to provide proof of a negative COVID-19 test within 72hrs of the start of my program. This may be a publicly available home test or a test from a local clinic, lab or other healthcare facility.

\_\_\_\_\_ (Initials)

### COVID-19 Vaccinations:

I understand that the Center for Disease Control recommends all eligible travelers should be up to date with their COVID-19 vaccines. Common Ground International recommends following the CDC recommendations.

\_\_\_\_\_ (Initials)

### COVID-19 Symptoms:

I agree to immediately contact Common Ground International if I experience symptoms related to COVID-19 within 72hrs of travel and at any time during the program. Such symptoms include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

\_\_\_\_\_ (Initials)

### CGI Policies and Local Regulations:

I agree to follow all local regulations, restrictions, advisories related to COVID-19 during my trip. I also agree to follow all rules, requirements and requests from Common Ground International trip leaders while on program. These may include (but are not limited to) masking, social distancing, quarantine & isolation.

\_\_\_\_\_ (Initials)

### Quarantine and/or Isolation on Program:

I understand that if I test positive for COVID-19 while traveling with the group, I will be required to isolate based on local regulations. I agree to comply with all Common Ground International and local requirements for isolation. If I'm required to isolate outside of my host family (and I'm a minor) a parent or guardian is required to travel and support me during isolation. If I'm 18 years or older, no parent/guardian is required to travel and supervise me. Furthermore, I agree that I am responsible for all additional lodging and medical costs incurred during my isolation.

\_\_\_\_\_ (Initials)

### Agreement:

By signing below, I (or parent or legal guardian if traveler is under 18 years old) agree to the COVID-19 precautions and traveler agreement outlined above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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## Immersion Program Payment Schedule

### PAYMENT SCHEDULE

<b>Total trip amount to be paid in 4 payments</b>	
Trip Deposit \$500	Due upon registering
Payment # 1	Due 90 days prior to travel
Payment # 2	Due 60 days prior to travel
Payment # 3	Due 30 days prior to travel

\*\*This payment schedule is for your planning and budgeting benefit. All payments are non-refundable and are accredited toward the balance of your trip. If you wish to make other arrangements, please contact us.

[MAKE A PAYMENT HERE](#)

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